

Priority 1 list - June 2021

Appendix A

Report Number/Date	Title	Opinion	No. of Priority Ones	Details of original Recommendation	Responsible Officer	Lead Officer	Comments
<b>ECS/2/2018/AU</b>  <b>Finalised 2nd October 2019</b>	<b>Review of Highways Maintenance</b>	Limited	3 20/s	1) Management of the delivery of agreed Highways Investment schemes for both carriageway and footways including written procedures, ordering, variations, documentation to support inspections and confirmation to remedy defects before payment. 2) Reconstruction of vehicle crossovers as part of footways schemes should be supported by written procedure notes, documentation for each job including request form, date of instruction and inspection report when completed. Income to be reconciled to reconstructions invoiced.	Director of Environment and Public Protection	Assistant Director Highways	See Progress Reports October 2019, February 2020, July 2020, November 2020 and March 2021  See Progress Report June 2021
<b>CEX/03/2018/AU</b>  <b>Finalised 29th May 2020</b>	<b>Review of Controls to Mitigate the Risk of ICT System Failures</b>	Limited	1	Management should ensure that :- -The replacement of the electrical mains and generator control is completed by the TFM contractor as soon as possible - A review of the process to escalate outstanding job requests to Amey in a timely and formal manner is undertaken -The roles and responsibilities with regard to the electrical supply on the Civic Centre site and the need to mitigate the risk of system failure and loss of data is clarified.	Director of Corporate Services	Head of Information System Services  Senior Property Manager	July 2020 See Part II Report  November 2020 See Part II Report  March 2021 See Part II Report  June 2021 See Part II Report

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The following P1 recommendations have been implemented :  
Starters and Leavers - see Progress Report